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MEMORANDUM FOR THE ASSISTANT DIRECTOR, OCD

Subject: Implementation of ICAPS Survey

Reference: Assistant Director's (OCD) memorandum
of 1 August 1947

1. In reply to the additional information on subject matter requested by reference memorandum, the following elucidations are forwarded:

a. Paragraph 5a. It is recognized that this problem is one directly concerning OCD and OO. However, this recommendation was made in view of the prescribed administrative duties of the Office of Administration and Management.

b. Paragraph 5c. This was a typographical error and OCD is correct that [] was meant. However, it has been reported that the procedure for furnishing the [] with the necessary information for the purpose specified is not satisfactory as now set up. Investigation of this will be made and a report submitted to the Executive Director.

c. Paragraph 6f. This is an OCD function and should not have appeared under the ORE section.

d. Paragraph 7b and 7c. Obvious. No comment.

e. Paragraph 8c. It was understood from the presentation of this plan at a recent meeting on "Collection" that a study was in progress and the implementing procedures were to be formulated and presented to the IAB agencies for comment. Hence, the wording "prepare draft for same".

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